

4 STRATEGIES YOU CAN USE **NOW** FOR BIG RESULTS ON YOUR POST-BAR JOB SEARCH

STRATEGY #1: GET YOUR CONTACTS IN ORDER

GOALS:

- Use time on campus to reach out to contacts.
- Create a system to organize contacts' information and activity.
- Develop a schedule to stay connected.
- Keep track of conversations and leads.

Contact professors, supervisors & mentors **NOW**

People to contact:

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-
-
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Schedule future outreach:

- Before graduation (Date: _____)
- After take bar exam (Date: August _____)
- After get bar results (Date: _____)
- After accept job

Create spreadsheet/tool to track contacts

STRATEGY #2: TAKE ADVANTAGE OF STUDENT DISCOUNTS

GOALS:

- Join bar associations and add them to you resume.
- Get involved with organizations in your target geographic and subject areas.
- Explore resources for students and new graduates.

Identify & Join Organizations
(Include target completion dates):

County bar association:

Practice area bar associations:

Affinity bar associations:

Subscribe to Publications:

STRATEGY #3: UPDATE DOCUMENTS & LINKEDIN PROFILE

GOALS:

- "Voice" of future lawyer
- Consistent professional brand
- Active, skill-oriented verbs
- Minimize college activities
- Update LinkedIn photo, headline & summary

- Update documents (list target completion date):
 - Resume _____
 - Cover Letter _____
 - References _____
 - Writing Sample _____
 - LinkedIn Profile _____
- Seek feedback from a career counselor.
- Get assignment for new writing sample (if needed).

STRATEGY #4: LINE UP SHORT-TERM EXPERIENCE

GOALS:

- Don't let your skills stagnate.
- Create opportunities to continue developing your skills and add to your portfolio.
- Use short-term work to close gaps in experience, and update your references and writing sample.

Work with your school's career development office to locate fall opportunities:

- Short-term fellowships
- Law clerk positions / contract work
- Research projects
- Pro bono opportunities

Identify organizations to contact for potential opportunities.

BONUS TIP:

Schedule the first day of your post-bar job search NOW!

STAY CONNECTED TO YOUR LAW SCHOOL'S CAREER DEVELOPMENT OFFICE

- Job listings & employer connections
- Out-of-town resources
- Alumni & networking connections
- Interview preparation
- Job search strategies
- Salary negotiations

Keep them informed of your progress!